

## **Volunteer Time Sheet**

Name: \_\_\_\_\_\_ Last First

Address:

## **Volunteer Information**

	Street Ad	dress	Apt.	#	City	State	Zip	
Phone Numb	er:		En	Email:				
Date	Time In	Time Out	# of Hours		Ac	tivity/Notes		

Middle Initial

Date	Time In	Time Out	# of Hours	Activity/Notes

TOTAL HOURS: \_\_\_\_\_

I certify that the above information is true and complete to the best of my knowledge. I certify that I also possess a valid driver's license (if vehicle was used to transport client) and that liability insurance in the minimum amount required by law was in force at the time of travel.

Volunteer Signature:	Date:		
Supervisor Signature:	Date:		

## SOUTHWESTERN VERMONT COUNCIL ON AGING

East Ridge Professional Building 1085 U.S. Route 4 East, Unit 2B Rutland, VT 05701